

Minutes

To: Administration and Technology Committee
From: Clare Kindall, Chairperson
Date: December 1, 2011
Subject: Administration and Technology Committee Meeting

In Attendance: Clare Kindall, Shari Cantor, Leon Davidoff, Steve Adler, Ron Van Winkle, Chris Johnson, Pat Alair, Pat Morowsky

The Administration and Technology Committee met on Monday, November 28, 2011, at 6:30 p.m., in Town Hall, Room 312, to discuss the following:

AGENDA

1. Clerk salary

The Committee discussed a proposal to increase the salary of the Town Clerk. A job description for the Town Clerk and the salary level for the town clerk position in other towns was discussed.

2. Technology plan update

Chris Johnson discussed the town's technology plan.

C: Town Council
Ron Van Winkle, Town Manager
Essie S. Labrot, Town Clerk
Joseph O'Brien, Corporation Counsel
Department Directors
Patricia Holloway, Director, Library Services
Karen List, Superintendent of Public Schools